

Our organization follows **the strictest information technology security procedures** which comply with, among others, the guidelines set by the professional order for notaries



**Daily monitoring**  
with SBackup  
& MedicBackup



**Confidentiality**  
agreements



**Secured**  
backup



**Proudly Canadian**  
Datacenters and  
call center



## CLOUD BACKUP | DATA SECURITY IS IMPORTANT

### Encryption

This security measure uses the Twofish encryption algorithm. This 256-bit encryption is unbreakable and to this day, no flaws have ever been detected in the algorithm.

### Encryption key

Encryption is the action of securing data. When you retrieve it, you will need your key, known only to you. Even our technicians cannot decrypt or access your data.

### SSL secured link

The secure online transfer between the customer and the data center is called the "SSL secured link". It is the second encryption that will run from the source (your computer/server) to our data center. This final step makes the safeguard procedure completely confidential.

### IT security procedures

Our organization complies with the strictest standards in information technology security procedures, which meets the guidelines of the Chambre des Notaires du Québec among others.



## CLOUD BACKUP | DATA STORAGE

### Data center (SBackup, MedicBackup, LTBackup & ProBackup)

Your data is sent to a Canadian data center.

### Data center (OneXafe Solo)

ITCloud has forged a technology alliance with Centurylink through StorageCraft. The datacentre is located in Markham, ON, Canada.

### Data center (Office 365 Backup)

The data is stored in Canada (Microsoft Azure Central Canada datacentre).

### Data Archival – History – Retention

Default retention is included for the Online Backup (60 days), MedicBackup (90 days), OneXafe Solo (1 year) and Office 365 Backup (unlimited) services. It is possible to extend the retention when purchasing certain solutions. History with LTBackup and ProBackup varies according to the retention policy chosen during installation.



## PRIVACY AND PERSONAL INFORMATION PROTECTION POLICY

### List of our clients

This list is totally confidential; no partner or third party has access to it.

### Collection of personal information

We limit collection to the strict minimum necessary for registration and communication.

### Your personal information

We protect it from any unauthorized access. All your information is encrypted, like your files are. Your identity and data are protected against any intrusion. The structure is solid and proven. Our technicians have all signed confidentiality agreements and are free of criminal records.